

## 1/25 Support for Artist Residencies

The application round is open: 24.02.2025 - 24.03.2025

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**NOTE!** This is a preview of the form. This preview provides an overview of the questions on the application form.

Please do not print and send this form to us. We only accept applications that are filled out and submitted electronically through the applicant portal.

We reserve the right to change the questions during the application period, so the form you fill out electronically may differ from this preview version.

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## Step 1/4 Basic information about the applicant organisation

### 1.1 Official name of the applicant organisation (Mandatory)

Number of characters: 0 of max 100 (min 3)

### 1.2 If the residency activities or the specific residency programme are run under a different name than above, please specify

Number of characters: 0 of max 100

### 1.3 Legal status of the organisation, please select (Mandatory)

- ☐ Association
- ☐ Foundation
- ☐ Company
- ☐ Municipal / regional organisation
- ☐ State organisation
- ☐ Other, what?

[Clear the answer](#)

**1.3.1 Please attach the following documents: The organization's/entity's statutes (or other regulations or directives) and / or other alternative official document that describes the organization/entity and its activities. (Mandatory)**

The attachment must be submitted in English and in PDF-format.

Drag and drop or click to add file.

**1.3.2 When has your organisation started its residency activities?**

**(Mandatory)**

Minimum one year of documented experience in organising residency activities is required.

**1.4 Main field of art: (Mandatory)**

For statistical purposes, please try to identify one main field of art. Multidisciplinarity does not make your application stronger.

Multidisciplinary covers collaborations with several art forms, not integrated and not necessarily contributing equally to the project. Interdisciplinary refers to participants from different art forms collaborating on equal terms, creating a new field between existing art forms.

- ☐ Architecture
- ☐ Visual arts
- ☐ Circus
- ☐ Dance
- ☐ Design
- ☐ Film
- ☐ Crafts
- ☐ Cultural heritage
- ☐ Literature
- ☐ Media
- ☐ Music
- ☐ Theatre
- ☐ Multidisciplinary
- ☐ Other, what?

[Clear the answer](#)

The question below can be filled in depending on what you answered to the question: "1.4 Main field of art:"

**1.4.1 If the choice above is "multidisciplinary", specify which fields of art are included:**

- ☐ Architecture
- ☐ Visual arts
- ☐ Circus
- ☐ Dance

- ☐ Design
- ☐ Film
- ☐ Crafts
- ☐ Cultural heritage
- ☐ Literature
- ☐ Media
- ☐ Music
- ☐ Theatre
- ☐ Interdisciplinary
- ☐ Other, what?

**1.5 Amount of full-time staff in the organisation (in man-years, ie. if there are several employees during the year, but only one full-time position, please state "one"). (Mandatory)**

Number of characters: 0 of max 100 (min 1)

**1.6 Amount of part-time staff in the organisation (in man-years) (Mandatory)**

Number of characters: 0 of max 100

**1.7 In which country is the Artist-in-Residence centre located? (Mandatory)**

- ☐ Denmark
- ☐ Finland
- ☐ Faroe Islands
- ☐ Greenland
- ☐ Iceland
- ☐ Norway
- ☐ Sweden
- ☐ Åland Islands
- ☐ Estonia
- ☐ Latvia
- ☐ Lithuania

[Clear the answer](#)

**1.8 In which city/town is the residency located? (Mandatory)**

Number of characters: 0 of max 50 (min 1)

**1.9 Please list links to your website, social media accounts or elsewhere where we can see visual material of the residency center and the facilities.**

**(Mandatory)**

If you have a short introduction film (mobile phone quality also accepted), you can provide the link here (youtube, vimeo and so on). If any of the material is protected by a password, please write it in as a comment

Title	Link	Comments
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add new row](#) [Insert data from excel](#)

**1.9.1 Here you can upload photos of your residency**

Drag and drop or click to add file.

**1.10 Have you applied for funding from Nordic Culture Point before? (Mandatory)**

Please note: This information is used solely for statistical purposes and does not have any effect on the evaluation of your application.

☐ Yes

☐ No

[Clear the answer](#)

The question below can be filled in depending on what you answered to the question: "1.10 Have you applied for funding from Nordic Culture Point before?"

**1.10.1 If yes, where did you first learn about the funding?**

Number of characters: 0 of max 500 (min 5)

**1.11 Please upload your organisations' guidelines for sustainability.**

Vision 2030 of Nordic Council of Ministers requires action towards a greener, more competitive, and socially sustainable Nordic region. These conditions involve ensuring that funding from Nordic Council of Ministers is allocated for sustainable, gender-equal, inclusive, and accessible activities.

Drag and drop or click to add file.

### 1.11.1 You may alternatively describe your sustainability guidelines here.

Number of characters: 0 of max 1000

### 1.12 Please upload your organisations' guidelines for non-discrimination, equality and safe workplace.

Vision 2030 of Nordic Council of Ministers requires action towards a greener, more competitive, and socially sustainable Nordic region. These conditions involve ensuring that funding from Nordic Council of Ministers is allocated for sustainable, gender-equal, inclusive, and accessible activities.

Drag and drop or click to add file.

#### 1.12.1. You may alternatively describe your guidelines for non-discrimination, equality and safe workplace here.

Number of characters: 0 of max 1500

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## Step 2/4 Information about the activities applied for

### 2.1 Please give a short description of the activities that the support is applied for.

**(Mandatory)**

Number of characters: 0 of max 500 (min 300)

Please write a summary of the activities. If the application is granted, the short description will be published on Nordic Culture Point's website.

### 2.2 Please describe the aims of your residency programme and how you plan to achieve them. **(Mandatory)**

Number of characters: 0 of max 1500 (min 2)

Why is this residency opportunity important for the organisation? What are you aiming to achieve by inviting artists from minimum two Nordic and/or Baltic countries, other than where your residency is located? Please describe how your planned activities will be supporting these.

### 2.3 How many artists will be covered by this grant?

**(Mandatory)**

The application should contain at least two professional artists to be invited from two different Nordic or Baltic countries than the one where the centre is located.

(2 - 100)

### 2.4 How long is the planned residency period for each invited artist?

**(Mandatory)**

Number of characters: 0 of max 500 (min 10)

Although there is no limit to the length of a residency stay, the Nordic-Baltic Mobility Programme for Culture encourages longer working periods of approximately 2-4 months, when possible. Please describe the circumstances affecting planned length of residency periods.

### 2.5 Which period of time are you applying for?

**(Mandatory)**

Maximum duration is the remainder of the year in which you are granted funding plus two subsequent calendar years.

**End date**

### 2.6 Please describe the kinds of stipends, reimbursements, production/creative grants or other fees paid directly to the artist that are applied for in this application. **(Mandatory)**

Number of characters: 0 of max 500 (min 100)

### 2.7 Please give a brief description of the studios, apartments, staff and other resources that are available to support the residency artists' work. **(Mandatory)**

Number of characters: 0 of max 700 (min 100)

The residency centre shall have the capacity to offer support for the work processes of the residents.

#### 2.7.1 Does the residency center have its own accommodation for the artists at the residency or do the artists live in rented facilities/hotel elsewhere?

**(Mandatory)**

Number of characters: 0 of max 300 (min 2)

**2.8 Please describe the networking possibilities for the invited artist during the residency period.**

**(Mandatory)**

Number of characters: 0 of max 1000

The residency centre should be part of the contemporary artistic and cultural scene and have the ambition to create contacts in the Nordic-Baltic Region and with international professionals and practitioners in the fields of art and culture.

**2.8.1 How many other artists will be staying at the residency center during the period funding is applied for, besides the artists supported by this funding?**

**(Mandatory)**

The residency centre shall manage residency activities for artistic professionals on a regular basis and have the capacity to work with several artists at the same time.

(0 - 99)

**2.9 What other collaboration and partnerships has the residency organisation planned on international, national and local level for the grant period?**

**(Mandatory)**

Number of characters: 0 of max 1000

**2.10 Please describe how you select the artists to be invited (i.e. your criteria).**

**(Mandatory)**

Number of characters: 0 of max 500

The centres select the artists based on their own criteria. They may be individual artists or small groups. Please describe how you are planning to proceed with selecting participating artists.

**2.11 Does the content, implementation, and/or budget of the residency activities take any special requirements into account? These include physical, cognitive, communicative, geographical, and social needs.**

**(Mandatory)**

Vision 2030 of Nordic Council of Ministers requires action towards a greener, more competitive, and socially sustainable Nordic region. These conditions involve ensuring that funding from Nordic Council of Ministers is allocated for sustainable, gender-equal, inclusive, and accessible activities.

☐ Yes

☐ No

[Clear the answer](#)

#### 2.11.1 If yes, please describe how?

Number of characters: 0 of max 695 (min 1)

#### 2.12 How is the residency center planning to work with communication?

**(Mandatory)**

Number of characters: 0 of max 1000

Please describe the communication channels you are planning to use as well as the objectives and activities for communicating about the residency programme and the invited artists. If the invited artists are to be chosen via open call, please describe how it will be distributed.

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## Step 3/4 Financing

**The applied grant should cover the following expenses (if these are not applied for through the grant, please explain how these are covered):**

- Artists' travelling expenses
- Artists' accommodation expenses covering the artists' residency fee, rent etc.
- Scholarships and/or per diem to artists

**The applied grant can cover the following expenses:**

- Artists' material expenses to cover production
- Expenses related to exhibition, educational or social programme
- Facilitation; such as meeting expenses and expenses covering a share of a residency coordinator's salary that can be calculated to be directly connected to artist
- Maintenance and utilities such as cleaning, water, electricity, heating; a share of expenses that can be calculated to be directly connected to artist

**In addition the grant can cover administrative expenses up to 15% of the expenses above.**



### 3.1 The applied amount and total budget in Euro (Mandatory)

Applied amount

Budget

### 3.2 Specified budget and financing plan for the organisation and the costs concerning the application (Mandatory)

A specified budget and financing plan including the expenses and the income in euro must be submitted in English in PDF-format. Applications without a specified budget and financing plan attached will not be assessed.

Also, please include an overview of the total budget for the applicant organisation including an overview of the operational grants, project grants and / or other income.

**Please note that it is mandatory to use our budget template.** You can download it [here](#). Please follow the instructions in the budget template.

Drag and drop or click to add file.

### 3.3 Comments on the budget and the financing plan:

Number of characters: 0 of max 1000

Please describe what you have based the cost allocated per artist on. How are you e.g. counting the rent for studio and accommodation, what information are per diems and remunerations based on? Please note that expenses related to maintenance and organisational activities in general are not to be covered by applied funding. Information on total income and expenses of residency organisation are necessary for transparency and reliability of functions.

#### ☐ Do you apply as an undertaking as defined in the European Commission regulation 1407/2013?

Funding from the Nordic Council of Ministers, including from pan-Nordic institutions and other co-operative bodies, is paid in accordance with the procedure below, which corresponds to the rules in the de minimis regulation. ([Commission Regulation \(EU\) No 1407/2013](#) of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to de minimis aid, EUT L 352/1, 24.12.2013). If funding is paid to companies, the ordinance permits the granting of state aid provided that the total amount per recipient does not exceed EUR 300,000 per country over a period of three fiscal years.

Nordic Culture Point will use the information in this declaration to assess how much funding can be granted within the scope of the provisions of the de minimis ordinance.

The question below can be filled in depending on what you answered to the question: "Do you apply as an undertaking as defined in the European Commission regulation 1407/2013? "

### 3.4 Information on previously received de minimis funding

In the table below, the applicant must provide details of all funding received during the last three fiscal years, calculated from today's date. "Funding" means funding that the applicant has received from the state or other public-sector sources. The amount now being applied for must not be included.

Funding Organization	Amount	Decision Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

[Add new row](#) [Insert data from excel](#)

The question below can be filled in depending on what you answered to the question: "Do you apply as an undertaking as defined in the European Commission regulation 1407/2013? "

### I certify that the above facts are true

By submitting the application, the applicant's authorized official declares that:

- the information in the table is correct in all respects
- the applicant is aware that they are not permitted to receive funding that exceeds EUR 300,000 during a period of three fiscal years, and that exceeding this amount will result in a claim for repayment of the portion of the funding that exceeds the amount limit.

☐ Yes

[Clear the answer](#)

## Step 4/4 Nordic Council of Ministers' overarching perspectives

### 4.1 How will you take ecological, economic or social sustainability into account?

(Mandatory)

Number of characters: 0 of max 700

Information on how we regard sustainable development within the fields of art and culture:

<https://pub.norden.org/politiknord2021-708/#>

#### 4.1.1 Are you adapting to a changing climate and reducing co2 emissions?

(Mandatory)

- ☐ Yes
- ☐ No
- ☐ Planning to within the project period

[Clear the answer](#)

The question below can be filled in depending on what you answered to the question: "4.1.1 Are you adapting to a changing climate and reducing co2 emissions?"

#### **4.1.2 Please elaborate**

**(Mandatory)**

Number of characters: 0 of max 500

#### **4.2 How do your activities take gender equality into account?**

**(Mandatory)**

Number of characters: 0 of max 500

#### **4.3 Will your activities take child rights and youth perspective into account?**

**(Mandatory)**

Mainstreaming a child rights and youth perspective in the work of the Nordic Council of Ministers concerns understanding and considering how children and young people are affected by your decisions and initiatives. Tools for integrating a child rights and youth perspective can be found here: <http://norden.diva-portal.org/smash/get/diva2:933521/FULLTEXT01.pdf>

- ☐ Yes
- ☐ No

[Clear the answer](#)

The question below can be filled in depending on what you answered to the question: "4.3 Will your activities take child rights and youth perspective into account?"

#### **4.3.1 Please elaborate**

**(Mandatory)**

Number of characters: 0 of max 500